

AGENDA

Date: 16 June 2020
Time: 12:00 PM – 1:00 PM
To: San Bernardino CCD Furniture Standards Team
Cc: Monisha Adnani/19Six Architects
From: Stephanie O'Brien
Project: SBCCD Furniture Standards

1. Introduction of Dovetail to Team
2. Review Dovetail process for developing and finalizing product selections
 - a. CollegeBuys Performance Specifications
 - b. Product Applications Matrix
 - c. Scope of products to include
 - d. Level of detail to be defined
 - e. Product evaluation and selections
3. Begin group discussion regarding stakeholder issues
4. Next steps, meeting date/time
5. Close Meeting



Category	Item	Requirement
<p align="center">-H- Performance Specifications/ All Products Offered</p>	H.1	<p>DURABILITY: Product must demonstrate the ability to last a minimum of 25 to 30 years, while functioning well within a changing and arduous environment; Products must have the ability to maintain their original appearance over life, with normal Wear and Tear as defined as 18 hours a day, 6 days a week; Products must withstand movement between rooms or buildings over life (applies to movable items); Finishes and details must be designed to take constant impact from moving or usage; Products must be designed so parts cannot be readily removed by user without unique tools; Products must be able to be readily refinished (within reason) to accommodate change in aesthetics over its expected long life; All product finishes recommended will inherently resist user abuse.</p>
	H.2	<p>TOTAL COST OF OWNERSHIP: Products should require minimal maintenance by either the Agency or manufacturer to retain usefulness for 25 to 30 years; Products must inherently reduce manpower and time required to clean the facilities around the Manufacturer’s products (floors, etc.); Products must offer field replaceable parts, by either manufacturer or district staff, once past warranty period.</p>
	H.3	<p>EASE OF USE: Products must inherently allow for easy changeability within a given room or space, as well as within campus environment within a variety of applications, over its expected long life; Product offering from Contract Holder must provide appropriate utilization in a wide range of typical applications found within a community college environment; Products should be able to be reconfigured simply and efficiently by either the Contract Holder or Participating Agency’s personnel, without more than minor disruption to building or users, within reason (applies to moveable products only).</p>

C.3 Definitions:

The term “layout options” shall mean when the District has requested that the vendor develop a variety of layouts of the same space, using different configurations or product types, so that the client made decide upon layout or product type. This is beyond the services included in this contract. The selection of "product options", such as small details of a specific item (arms or no arms, etc.) shall not qualify as a "layout option", but a normal course of finalizing specifications.

The term “layout revision” shall mean a significant change with substantive impact to the original configuration, or overall product types (i.e., case goods to systems), impacting greater than 10% of the area or product. Less than this shall be considered a “minor revision”, and not chargeable to the client. Any costs for revisions beyond what is included in the contract must be agree to in writing prior to work.

I have read and understood the expectations defined in Exhibit A: Mandatory Performance and Service Requirements

Name: _____

Title: _____

Respondent: _____

Date: _____

Contract Services and Procurement

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Intent to Award

**Furniture Applications RFP 18-002
June 15, 2018**

The California State University intends to award contracts to the following companies from RFP #18-002, Furniture Applications, for use by the California State University, California Community Colleges and other California Public Agencies for the procurement of furniture. The RFP #18-002 stipulated that multiple contracts may be awarded for each of the 22 applications of facility fixtures and furnishings:

1. Handed Tablet Arm Chairs
2. Separated Desks and Chairs
3. Non-Handed Student Desks
4. Dynamic Student Desks
5. Student Support Furniture
6. Faculty Support Furniture
7. Computer Lab Support Furniture
8. Study Area Tables & Seating
9. Student Area Individual Lounge Furniture
10. Student Area Modular Lounge Furniture
11. Library Seating
12. Library Study Carrels and Tables
13. Library Desking Products
14. Office Seating
15. Office Storage
16. Freestanding Tables & Desks
17. Systems Furniture
18. Technology Tools
19. Executive Area Desking
20. Executive Area Seating
21. Executive Area Meeting Room Furniture
22. Various Public Spaces Furniture

	APPLICATION	AWARDEE(S)		
1	Handed Tablet Arm Chairs	Krueger International	Haworth	
2	Separate Desks and Chairs	Krueger International		
3	Non-Handed Student Desks	Haworth	Steelcase	Krueger International
4	Dynamic Student Desks	Steelcase	Krueger	

			International	
5	Student Support Furniture	Krueger International	ERG	Steelcase
6	Faculty Support Furniture	Haworth	Steelcase	Krueger International
7	Computer Lab Support Furniture	Haworth	Krueger International	ERG
8	Study Area Tables and Seating	Steelcase	Krueger International	Haworth
9	Student Area Individual Lounge Furniture	Haworth	Krueger International	ERG
10	Student Area Modular Lounge Furniture	Steelcase	Krueger International	ERG
11	Library Seating	Haworth	Krueger International	Worden
12	Library Study Carrels and Tables	Krueger International	Worden	
13	Library Desking Products	Agati	Worden	
14	Office Seating	Exemplis	Teknion	ERG
15	Office Storage	Teknion	Knoll	Haworth
16	Freestanding Tables & Desks	Teknion	Haworth	Steelcase
17	Systems Furniture	Steelcase	Teknion	Haworth
18	Technology Tools	Teknion	Steelcase	Krueger International
19	Executive Area Desking	Haworth	Knoll	Steelcase
20	Executive Area Seating	Knoll	Krug	Teknion
21	Executive Area Meeting Room Furniture	Knoll	Krueger International	Teknion
22	Various Public Spaces Furniture	Exemplis	Krueger International	Teknion

Contract award under this RFP is contingent on CSU and Vendor agreement to final contract terms.

Darryl Dearborn, Associate Director
 CSU Office of the Chancellor
 Contract Services and Procurement

SBCCD FURNITURE APPLICATIONS MATRIX

Application	Product	Project Selection Process
Academic		
Student Tables, Fixed Leg		
Student Tables, Mobile/Nesting Leg		
Student ADA Table, Ht Adj		
Student Computer Tables, Surface Computer		
Student Computer Tables, Inset Computer		
Student Computer Chairs, 5 Star Base		
Student or Faculty Chairs, 4 Leg Base		
Faculty Tables, Fixed Leg		
Traditional Student Desks		
Dynamic Student Desks		
Instructor's Stools (Science Lab Environment)		
Instructor's Stools (Art Classroom Environment)		
Student Lab Stools (Science Lab Environment)		
Student Lab Stools (Art Classroom Environment)		
Administrative		
Office Desks, Sit/Stand		
Office Overhead Cabinets, Wall or Panel Mounted		
Staff Workstations (Panels only)		
Office and Workstation Storage Components		
Short Term Task Seating		
Long Term Task Seating		
Office and Workstation Guest Seating		
Office Meeting Tables, Fixed Leg		
Reception/Lounge Seating		
Occasional Tables		

SEE IT SPEC IT: IntellectWaveDesks



Design Specifications

Product Options

Base Model: Intellect Wave Desk

Materials

Surface Finish: Kensington Maple

Shell Color: Black

Frame Color: Champaigne Metallic

